



State of Wisconsin Higher Educational Aids Board

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Worksheet for use in ranking candidates for the

Wisconsin Technical Excellence Scholarship (TES)

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An eligible candidate for a TES scholarship is a high school senior meeting at least one of the following criteria:

1. Be a CTE Concentrator, which is a high school student who has completed at least three (3) high school CTE courses (career and technical education courses) in program area(s) leading to a degree or diploma in the student's chosen pathway. A student may be enrolled in (rather than have completed) the third course at the time of their nomination for TES.
2. Participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Department of Workforce Development (DWD) (see https://dwd.wisconsin.gov/youthapprenticeship/program_info.htm)
3. Participated in a Technical High School Diploma program as certified by the Wisconsin Department of Public Instruction (DPI) (see http://cte.dpi.wi.gov/cte_tehsd)
4. Participated in a Career and Technical Training pathway as defined by the Wisconsin Department of Public Instruction (DPI) (see http://cte.dpi.wi.gov/cte_clustersandpaths)
5. Participated in a Skills Standards Program offered by the Wisconsin Department of Public Instruction (DPI) (see http://cte.dpi.wi.gov/cte_cteskills)
6. Completed (or be on track to complete) an industry-recognized certification program approved under Wis. Stats. 115.367 (2). (This requirement is created under [2013 Wisconsin Act 59](#)).
7. Participated in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, or SkillsUSA (see http://cte.dpi.wi.gov/cte_ctso)
8. Completed a technical training program for high school students if the program is offered by a UW System school, a Wisconsin Technical College System school, a tribal college in Wisconsin, or a private nonprofit college or university located in Wisconsin. Examples include but are not limited to:
 - Medical College of Wisconsin Summer Enrichment Programs
 - UW-Madison's Summer Science Institute at WIScience
 - Marquette University's K-12 Engineering Academies
 - MSOE summer programs for K-12 students

The program must be offered BY a Wisconsin colleges or university; programs held at these campuses but offered by others are not eligible. (Such programs are usually of shorter duration.)

Name of student: _____ High school: _____

This student has met the following eligibility criteria as listed on page one: (circle one or more)

1 2 3 4 5 6 7 8

Ranking of eligible candidates in each high school is to be made according to a ranking system. HEAB’s recommended ranking system consists of ranking eligible students according to a point system reflective of course work and technical education experience. Under the recommended point system:

One point is given to a student for each credit earned in high school in CTE courses.

For the purpose of assigning a ranking among eligible candidates, credit hours in process at the time of nomination should be counted toward the number of credits the student has earned.

CTE COURSE LISTING:

COURSE NAME	INSTRUCTOR	DATES	CREDITS	GRADE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

TOTAL POINTS AWARDED FOR CTE COURSES: _____

GRADE POINT FOR CTE COURSES ONLY: _____

When students emerge from the point system with tied scores, CTE grades become the tie-breaker. Because some students may have the same credit-hours at the time of nomination, the HEAB-recommended ranking system then assigns rankings to “tied” students based on the grade point earned by eligible students in CTE courses (as defined above). The grades used for this purpose are only those grades earned in CTE courses, not a student’s overall grade point.

Beyond this point, HEAB asks each the faculty of each school shall determine, and have in writing, a policy that describes the tie breaking procedures and criteria used to determine the scholars and alternates and to put them in rank order.

One point is given to a student for each year of activity in a Career and Technical Student Organization in Wisconsin (http://cte.dpi.wi.gov/cte_ctso)

CTSOs are defined in statute to include DECA, FBLA, FCCLA, FFA, HOSA, or SkillsUSA.

Districts are to determine the points awarded for CTSO activity as well as criteria for earning points.

For activity in multiple CTSOs, one point is to be given for each year of participation in each CTSO.

CTSO LISTING:

CTSO NAME	ADVISOR	SCHOOL YEARS	POINTS
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL POINTS AWARDED FOR CTSO ACTIVITY: _____

HEAB asks that each school board of the school district, or the governing body of a private high school, to determine, and have in writing, a policy establishing how long a student must have attended that high school to compete for the scholarship, how the student acquires senior status, and when the student is eligible to compete for the scholarship.

Please confirm that this nominee meets the requirements of the district and check here: _____

Total the student’s performance on the TES ranking:

TOTAL POINTS AWARDED FOR CTE COURSES (from page 1): _____

TOTAL POINTS AWARDED FOR CTSO ACTIVITY (from page 2): _____

THIS STUDENT’S TOTAL POINTS FOR RANKING: (add points): _____

When students emerge from the point system with tied scores, CTE grades become the tie-breaker. Because some students may have the same credit-hours at the time of nomination, the HEAB-recommended ranking system then assigns rankings to “tied” students based on the grade point earned by eligible students in CTE courses (as defined above). The grades used for this purpose are only those grades earned in CTE courses, not a student’s overall grade point.

GRADE POINT FOR CTE COURSES ONLY (from page 1): _____

Beyond this point, HEAB asks each the faculty of each school shall determine, and have in writing, a policy that describes the tie breaking procedures and criteria used to determine the scholars and alternates and to put them in rank order.

When all students under consideration have had their point totals ranked, it will be possible to rank the students in order by point totals.

THIS STUDENT IS # _____ of _____ STUDENTS RANKED FOR THE TES SCHOLARSHIP

School official name	Title	Date

THIS RANKING WORKSHEET MUST BE SUBMITTED TO HEAB BY UNDER-80 SCHOOLS

THIS WORKSHEET IS NOT SUBMITTED TO HEAB BY OVER-80 SCHOOLS

This worksheet should be retained by all school district at their discretion and according to district policies.

Revised February 2019