



# DLAB

Distance Learning Authorization Board

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State of Wisconsin Distance Learning Authorization Board (DLAB)

December 12, 2025

11:00 a.m.

Virtual Meeting

## Minutes

### Members present

Dr. Eric Fulcomer, Wisconsin Association of Independent Colleges and Universities (WAICU)

Secretary Dan Hereth, Wisconsin Department of Safety and Professional Services (DSPS)

Layla Merrifield, Wisconsin Technical College System (WTCS)

Jay Rothman, Universities of Wisconsin (UW)

### Members absent

Board Member (Vacancy) for Wisconsin Tribal Colleges, Wisconsin Tribal Colleges (*pending final process for appointment by Governor Evers*)

### Others present

Tammie DeVooght-Blaney, HEAB

Julie Drake, WTCS

Joan Gage, DSPS

Rebecca Larson, WAICU

Amy Missinne, UW

Paige Smith, UW

Megan Stritchko, WTCS

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#### 1. **Call to Order, Roll Call and Open Meeting Statement – Jay Rothman, DLAB Chair**

Jay Rothman, DLAB Chair, called the meeting to order at 11:00 a.m.

Amy Missinne called roll, and a quorum was present. She read the following Open Meeting Statement: “The December 12, 2025, meeting of the Wisconsin Distance Learning Authorization Board and all other meetings of this board are open to the public in compliance with State Statute. Notice of the meeting has been sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

#### 2. **Action Item: Approval of the September 12, 2025, DLAB Meeting Minutes – Jay Rothman**

The minutes of the September 12, 2025, meeting were approved unanimously (Fulcomer / Hereth motion). The minutes will be posted to the DLAB website.

3. **Action Item: Approval of 2025 Annual DLAB Report**

Paige Smith provided an overview of the 2025 Annual DLAB Report. There were no revisions requested. The 2025 Report was approved unanimously (Merrifield / Hereth motion).

4. **Action Item: Election of DLAB Officers for 2026**

Jay Rothman proposed, and Fulcomer seconded, the motion for Layla Merrifield to serve as Chair of DLAB for the 2026 term, which was unanimously approved.

Layla Merrifield proposed, and Hereth seconded, the motion for Eric Fulcomer to serve as Vice Chair of DLAB for the 2026 term, which was unanimously approved.

Eric Fulcomer proposed, and Merrifield seconded, the motion for Jay Rothman to serve as Secretary of DLAB for the 2026 term, which was unanimously approved.

5. **Report of the Chair: President Jay Rothman**

Jay Rothman recognized the outstanding efforts of the DLAB staff (Rebecca Larson, Megan Stritchko, Joan Gage, and Paige Smith) in supporting Wisconsin SARA participating institutions.

6. **Report: Review and Approval of Institutional Applications and Renewals**

a. **Universities of Wisconsin – Paige Smith**

Paige Smith reported since September having approved the remaining five renewal applications for UW-Green Bay, UW-Oshkosh, UW-Stevens Point, UW-Superior, and UW-Whitewater. They were approved with no issues. All thirteen renewal applications for the UW have now been approved.

b. **Wisconsin Association of Independent Colleges and Universities – Rebecca Larson**

Rebecca Larson reported having approved seven (7) renewal applications for Edgewood University, Lakeland University, Carthage College, Mount Mary University, Milwaukee Institute of Art and Design, Ripon College and Sacred Heart Theological Seminary.

c. **Education Approval Program/WI – Joan Gage**

Joan Gage reported there were no new applications or approvals for this period.

d. **Wisconsin Technical College System – Megan Stritchko**

Megan Stritchko reported having approved six (6) renewal applications for Fox Valley Technical College, Lakeshore Technical College, Mid-State Technical College, Moraine Park Technical College, Northwood Technical College, and Waukesha County Technical College.

7. **Report: Staff Updates**

a. **Wisconsin SPE Summit – Rebecca Larson**

Rebecca Larson provided an update on the Wisconsin SPE Meeting Summit held on December 2, 2025. The SPE's received NC-SARA and DLAB updates and had an opportunity to connect with their SPE colleagues both in person and in breakout sessions by sector. The event was held as a virtual meeting and offered sessions on SARA 101, licensure disclosure updates from The Bookmark, regulatory

updates, NC-SARA staff updates, and M-SARA staff updates and policy changes.

b. NC-SARA Updates – Paige Smith

Paige Smith provided an update on NC-SARA activities over the past few months.

c. NC-SARA Grant Update – Megan Stritchko

Megan Stritchko provided an update on the Wisconsin fiscal year 2025 NC-SARA State and Territory Grant. Expenditures for the Wisconsin SPE Summit were lower than expected, and additional opportunities to use remaining grant funds will be explored.

d. Complaints Report – Joan Gage

Joan Gage reported there were no complaints for this quarter.

8. Adjourn

The meeting concluded without any additional discussion, and a motion to adjourn was proposed (Fulcomer / Merrifield). The motion was unanimously approved, and the meeting official adjourned at 11:25 a.m.