May 19, 2025 Questions and Answers

Question: Are schools required to certify ineligible students?
Answer: Yes, schools are required to certify ineligible students.

Question: Are the PJ and DO overrides working in GLASS?
Answer: Yes. The PJ and DO overrides are working in GLASS.

Question: How is certification adjusted when a student is certified at the wrong institution?
Answer: Please notify HEAB and agency staff. They will change the school where the student is certified.

Question: Can a staff member who did not upload a certification file see the results?
Answer: Yes, all staff members at the school can see the list of uploaded certification files and their results.

Question: Will there be a testing environment for GLASS after Go-Live at the end of June 2025?
Answer: Yes, there will be a testing environment available for testing as needed after Go-Live at the end of June 2025.

Important Information

ISIRs
Since states are unable to request specific ISIRs at this time, HEAB started importing non-resident ISIRs at the end of April 2025. This means that any student who doesn't have WI in their Student State of Legal Residence but who does have Wisconsin school listed will be sent to us. This will negate the need to request individual ISIRs.

Institution Initiated Certification Files
There needs to be a comma after every required field, even though *Terms To Disburse* will be empty for all but one school. This means that every line should end in two commas, that is, one for the *SAI* and one for *Terms To Disburse*. Also, due to potential formatting errors, please don't use a header line.