# MyWisconsinID



# MyWisconsinID – Step 1



State of Wisconsin
Higher Educational Aids Board (HEAB)

<u>Grants, Loans, and Scholarship System (GLASS)</u>

### **Welcome to GLASS!**

Welcome to the GLASS system. GLASS is used by HEAB to administer grants, loans, and scholarships to Wisconsin students. FAOs at Wisconsin Colleges and Universities and High School Counselors may login to the system using a My Wisconsin ID.

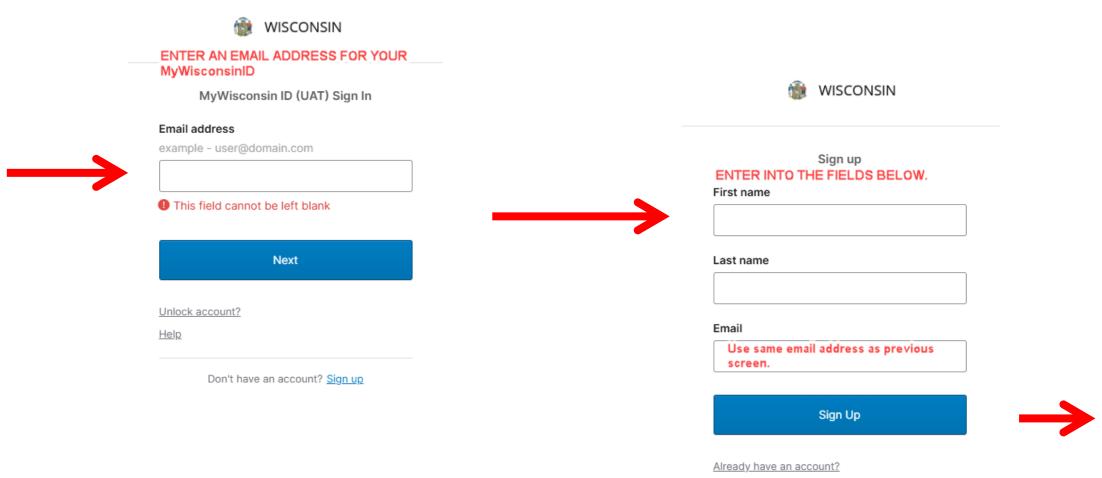
Please <u>create a My Wisconsin ID</u> before attempting to login for the first time. Once you login with your My Wisconsin ID for the first time, HEAB will need to link up your account to an account in the GLASS vistem.

Click the Login button to get started!





# MyWisconsinID – Steps 2 and 3





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# MyWisconsinID – Steps 4 and 5



WISCONSIN

#### Set up security methods

Your email address from previous screen displayed here.

Security methods help protect your State of Wisconsin - (UAT) account by ensuring only you have access.

#### Preferably choose Set up for Email below.

#### Required now





Verify with a link or code sent to your email

Used for recovery

Set up



#### Password

Choose a password for your account Used for access

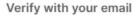
Set up

Back to sign in



### WISCONSIN





### Your email address from previous screen displayed here.

We sent an email to Your email address displayed here.

Click the verification link in your email to continue or enter the code below.

#### Enter a verification code instead



Enter a verification code instead

Return to authenticatc New screen will appear to enter your phone number and a

Back to sign in verification code will be sent to it.





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# MyWisconsinID – Steps 6 and 7



Set up security methods

Your email address from previous screen displayed here.

Security methods help protect your State of Wisconsin - (UAT) account by ensuring only you have access.

#### Required now



#### Password

Choose a password for your account Used for access



Setup a password for your MyWisconsinID.

Back to sign in







#### Set up password

Your email address from previous screen displayed here.

Enter a password

#### Password requirements:

- · At least 8 characters
- A lowercase letter
- An uppercase letter meeting these requirements.
- A number
- A symbol
- · No parts of your username
- · Does not include your first name
- · Does not include your last name
- · Password can't be the same as your last 24 passwords
- · At least 2 hour(s) must have elapsed since you last changed your password

#### Enter password



#### Re-enter password







Return to authenticator list

Back to sign in



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## MyWisconsinID – Steps 8 and 9



Set up security methods Your email address from previous screen displayed here.

Security methods help protect your State of Wisconsin - (UAT) account by ensuring only you have access.

#### Required now



#### Google Authenticator

Enter a temporary code generated from the Google Authenticator app. Used for access





#### Okta Verify

Okta Verify is an authenticator app, installed on your phone or computer, used to prove your identity
Used for access





### Phone mobile phone number.

Verify with a code sent to your phone Used for access





### Security Key or Biometric

Use a security key or a biometric authenticator to sign in Used for access





WISCONSIN



#### Set up phone authentication

Your email address from previous screen displayed here.

Enter your phone number to receive a verification code via SMS.

### Country/region

United States

#### Phone number

+1 Preferably choose your mobile phone number.

1 This field cannot be left blank

Receive a code via SMS



Return to authenticator list

Back to sign in



# MyWisconsinID – Step 10



### Set up phone authentication

aaron.d.kohlmeier@gmail.com

A code was sent to your phone. Enter the code below to verify.

Carrier messaging charges may apply



#### Enter Code

Enter the code sent to phone number entered in prior screen.



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