



State of Wisconsin Higher Educational Aids Board

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Monthly Memo October 2025

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GLASS

We have provided additional resources on the HEAB website for the GLASS system. Please look in the drop-down menu under the "For Administrators" tab, and then you will see the "GLASS Resources" section. It contains General Information, System Access, and File Layouts.

<https://heab.state.wi.us/glassresources.html>. Please check the website, as it will be regularly updated.

Certification

Effective immediately, we have opened the dates on GLASS so that you may certify students as enrolled, or mark them as not-enrolled, for **all terms** of the 2025-2026 Academic Year [fall, winter for trimester schools, spring, and summer as applicable].

You will see the term awards on their own lines, so depending on your operational schedule, you will see: Fall, Winter, Spring or Fall, Spring for the Wisconsin Grant awards. Each term must be marked separately.

2025 GLASS Training Schedule

Wednesday, October 22	Open Question & Answer session
• 1:00 pm	
Monday, November 3	Open Question & Answer session
• 1:00 pm	
Wednesday, November 19	Open Question & Answer session
• 1:00 pm	
Wednesday, December 3	Open Question & Answer session
• 1:00 pm	

Training invitations are emailed to all GLASS authorized users. If you have not received an invitation to a training and would like to join, please email Elizabeth.misel@wisconsin.gov to be added to the mailing list.

If you need additional training after you have attended HEAB's group GLASS training sessions, you can schedule a one-on-one training session for your college. To request this, please email Barbara.moermond@wisconsin.gov.

Pro-ration and rounding of Wisconsin Grant awards

A student who is enrolled full-time (12 credits) will receive a full award; $\frac{3}{4}$ time (9-11 credits) will receive 75% of the award; half time (6-8 credits) will receive 50% of the award; or less than half time (5 credits or less) will receive 25% of the award. We do not break the awards out with cents, so when an award is divided between the two semesters, the higher amount of the award goes to the first semester and the lower amount goes to the second semester, i.e., if the full award is \$3,051, the award will be divided between the first semester \$1,526 and the second semester \$1,525.

AES/TES Certification

Currently, schools can't certify AES/TES students who have not filed a FAFSA by using the download/upload file or the institution-initiated file because the uploads need an SAI. Our partner is working on a fix for this so that the field is ignored for AES and TES lines and we will let you know when it has been deployed. In the meantime, if necessary, AES/TES students can be certified manually online.

First semester Vouchering

Please have the bulk of your requests for the first semester vouchering by **November 14**. This will help us, and you, anticipate spending it for the second semester.

Non-resident ISIRs

We are still unable to request non-resident ISIRs from the FAFSA Partner Portal, but we started receiving non-resident ISIRs on April 22, 2025. If you have students who filed their FAFSA before that date and they aren't on GLASS, you can either submit them for matching or make a small change to the street address, e.g., Rd. to Road; both options produce a new transaction.

Refunds

Please get your refunds in. When sending in your refunds, **please include the list of students being refunded, both as a paper copy and an electronic file.** DO NOT send the PDF report. To safely send HEAB your refund spreadsheet, please go to the [HEAB website](#), to the **Administrator** tab, under **Processing Schedule**, at the bottom of the calendar, you will find the **Voucher Instructions**. The Voucher Instructions will show you how to log into the secure site to send sensitive student data.

Nursing Student Loan update

For 2025-26, the Wisconsin Nursing Student Loan (NSL) program awarding process transitioned from a school allocation system. Funds are provided on a first come, first served basis and no funds will be held. Provided below is the current usage of the 2025-26 fund and the approximate number of maximum awards remaining.

2025-26 NSL

Total Available: \$445,500

Awarded: \$160,500 (36%)

Remaining: \$285,000 (64%)

Approximate Number of \$3,000 awards: 95

If you have any questions or need help, please contact peter.zammuto@wisconsin.gov.

Processing Schedule

We will continue to run grant vouchers on Tuesdays and Fridays. We will be processing the loan programs separately on Wednesdays. Once the loan programs are in GLASS, the loan programs will be part of the normal processing on Tuesdays and Fridays.

Voucher Processing

Tuesdays and Fridays for payments requested by noon.

October 7, 10, 14, 17, 21, 24, 28, and 31.

November 4, 7, 11, 14, 18, 21, and 25.

Special Vouchers (for loan programs)

Processed weekly on Wednesdays.

October 1, 8, 15, 22, and 29.

November 5, 12, 19, and 26.

Please check our [website calendar](#) for the most current processing schedule updates.

Grant Updates

25-26 committed as of October 14, 2025

	<u>Current</u>	<u>This Time Last Year</u>
Wisconsin Grant – Private, non-profit		
<i>Committed</i>	104.64%	147.91%
<i>Spent</i>	41.57%	47.09%
Wisconsin Grant - Tribal		
<i>Committed</i>	107.14%	132.56%
<i>Spent</i>	31.25%	34.32%
Wisconsin Grant – UW		
<i>Committed</i>	134.32%	164.17%
<i>Spent</i>	40.86%	49.43%
Wisconsin Grant – Technical		
<i>Committed</i>	159.05%	190.73%
<i>Spent</i>	30.10%	57.90%

Upcoming Events

Scheduled HEAB board meetings:

Wednesday, November 12, 2025 ** note date change

Friday, February 20, 2026

Friday, April 17, 2026

Friday, July 24, 2026

If you have any questions, concerns or comments, please contact Tammie DeVoght Blaney at (608) 267-2206 or tammie.devooght@wisconsin.gov. Thank you!