



State of Wisconsin Higher Educational Aids Board

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Monthly Memo May 2026

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GLASS

We have provided additional resources on the HEAB website for the GLASS system. Please look in the drop-down menu under the "For Administrators" tab, and then you will see the "GLASS Resources" section. It contains General Information, System Access, and File Layouts. <https://heab.state.wi.us/glassresources.html>. Please check the website, as it will be regularly updated.

CERTIFICATION

Effective immediately, we have opened the dates on GLASS so that you may certify students as enrolled, or mark them as not enrolled, for **all terms** of the 2025-2026 Academic Year [Fall, Winter for trimester schools, Spring, and Summer as applicable].

You will see the term awards on their own lines, so depending on your operational schedule, you will see: Fall, Winter, Spring, or Fall, Spring for the Wisconsin Grant awards. Each term must be marked separately.

2026 GLASS Training Schedule

GLASS updates with Open Q & A Open Sessions

| | |
|-------------------------|--------------|
| Wednesday, May 13, 2026 | 1:00-1:30 pm |
| Monday, June 8, 2026 | 1:00-1:30 pm |
| Wednesday, July 8, 2026 | 1:00-1:30 pm |
| Monday, August 3, 2026 | 1:00-1:30 pm |

If you need additional training after you have attended HEAB’s group GLASS training sessions, you can schedule a one-on-one training session for your college. To request this, please email Barbara.moermond@wisconsin.gov.

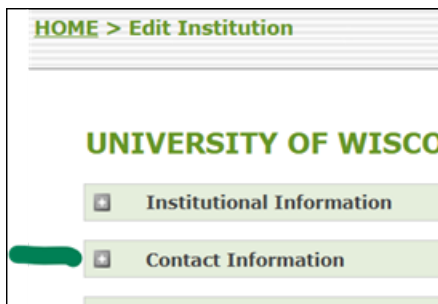
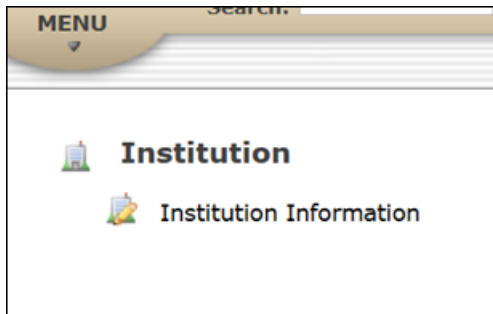
HEAB GLASS Feedback Survey

We are finalizing some of the action items that resulted from the feedback you provided in our survey and GLASS Listening Sessions with Goldbridge Partners, Inc. The GLASS Issue Status Tracker Board needs a final review to make sure the information we give is up-to-date and we will implement a process plan to make sure it’s updated consistently. Stay tuned and please continue giving us feedback!

Contact Information in GLASS

We are transitioning to use only the contact information you have entered in GLASS. We will include the new Contacts Policy in the next Monthly Memo.

Please update your school’s contact information in the Notification section of the Contact Information section of your Edit Institution screen. See GLASS screenshots below:



Notifications (separate multiple email addresses with a semicolon)

Institutional:
Wisconsin Grant:
Talent Incentive Program Grant:
Indian Student Assistance Grant:
Minority Undergraduate Retention Grant:
Hearing/Visually Impaired Student Grant:
Wisconsin Veteran's Grant for Private Non-Profit School:
Academic Excellence Scholarship:
Technical Excellence Scholarship:
Disbursement:
Refund:
Bursar:
Chancellor/President:
Directors:
Grants Notification:
HEAB Loans:
Monthly Memo:

Pro-ration and rounding of Wisconsin Grant awards

A student who is enrolled full-time (12 credits) will receive a full award; $\frac{3}{4}$ time (9-11 credits) will receive 75% of the award; half time (6-8 credits) will receive 50% of the award; or less than half time (5 credits or less) will receive 25% of the award. We do not break the awards out with cents, so when an award is divided between the two semesters, the higher amount of the award goes to the first semester and the lower amount goes to the second semester, i.e., if the full award is \$3,051, the award will be divided between the first semester \$1,526 and the second semester \$1,525.

AES/TES Certification

Currently, schools can't certify AES/TES students who have not filed a FAFSA by using the download/upload file or the institution-initiated file because the uploads need an SAI. Our partner is working on a fix for this so that the field is ignored by AES and TES lines and we will let you know when it has been deployed. In the meantime, if necessary, AES/TES students can be certified manually online.

Non-resident ISIRs

We are unable to request non-resident ISIRs from the FAFSA Partner Portal, but we started receiving non-resident ISIRs on April 22, 2025. If you have students who filed their FAFSA before that date and they aren't on GLASS, you can either submit them for matching or make a small change to the street address, e.g., Rd. to Road; both options produce a new transaction.

New Refund Process

1. Unclaimed or refunded money should be returned to HEAB by check.
2. **Digital refund lists [.csv or .xlsx]** must be sent to HEAB at the **same time** the student information is sent to the business or bursar's office for the check to be issued.

3. Refund lists may be submitted via secure email on the secure HEAB site using the **Refunds Due Report** from GLASS.
4. When a returned amount for a student does not match what GLASS reports at the time of processing, that amount will be returned to the school so the accurate dollar amount will be refunded for the student.
5. If HEAB does not have a digital list to match a received refund check, the check will be securely shredded, and the school will be informed.

Please visit our website under Processing Schedule for the full [Refund Policy](#).

Processing Schedule

We will continue to run grant vouchers on Tuesdays and Fridays. Once the loan programs are in GLASS, the loan programs will be part of the normal processing on Tuesdays and Fridays.

Voucher Processing

Tuesdays and Fridays for payments requested by noon.

May 1, 5, 8, 12, 15, 19, 22, 26 and 29

Last regular voucher is Friday, May 29, 2026

Clean-up vouchers will be run on Fridays in June:

June 5

June 12

Final clean-up voucher is Friday, June 19, 2026

Nursing Student Loan update

For 2025-26, the Wisconsin Nursing Student Loan (NSL) program awarding process transitioned from a school allocation system. Funds are provided on a first come-first served basis, and no funds will be held. Provided below is the current usage of the 2025-26 fund and the approximate number of maximum awards remaining.

2025-26 NSL

Total Available: \$445,500

Awarded: \$257,708.00 (58%)

Remaining: \$187,792.00 (42%)

Approximate Number of \$3,000 awards: 62

If you have any questions or need help, please contact peter.zammuto@wisconsin.gov.

Grant Updates

25-26 committed as of May 4, 2026

Current

This Time Last Year

Wisconsin Grant – Private, non-profit

| | | |
|-----------|--------|---------|
| Committed | 89.67% | 112.69% |
| Spent | 96.46% | 98.75% |

Wisconsin Grant - Tribal

| | | |
|-----------|---------|---------|
| Committed | 105.63% | 162.29% |
| Spent | 88.83% | 85.41% |

Wisconsin Grant – UW

| | | |
|-----------|---------|---------|
| Committed | 132.22% | 187.80% |
| Spent | 98.15% | 99.46% |

Wisconsin Grant – Technical

| | | |
|-----------|---------|---------|
| Committed | 106.30% | 199.52% |
| Spent | 72.45% | 99.93% |

Upcoming Events

Scheduled HEAB board meetings:

Friday, July 24, 2026

If you have any questions, concerns or comments, please contact Tammie DeVooght Blaney at (608) 267-2206 or tammie.devooght@wisconsin.gov. Thank you!